

**BOARD OF COMMISSIONERS**

PHIL CARSON, CHAIRMAN  
ROBERT WHITE, VICE-CHAIR  
DAVID MONTEITH, MEMBER  
DONNIE DIXON, MEMBER  
STEVE MOON, MEMBER

**HUMAN SERVICES BOARD  
INTERIM DIRECTOR**

KEVIN KING

**SWAIN COUNTY****HEALTH DEPARTMENT  
INTERIM DIRECTOR**

ALISON COCHRAN

**ADDRESS:**

SWAIN COUNTY HEALTH DEPT.  
545 CENTER STREET  
BRYSON CITY, NC 28713  
PHONE: 828.488.3198  
FAX: 828.488.8672

Date: \_\_\_\_\_

**RECORD SEARCH**

**All Information MUST Be Completed or a Record Search Cannot Be Performed  
Incomplete Requests Will Be Returned.**

**\*\*Please Be Advised That Septic Records Prior To 1974 Are Non-Existent\*\***

**PROPERTY INFORMATION:**

☐ Property I.D. (PIN): \_\_\_\_\_

☐ Original Owner Name (Owner When House Was Built):  
\_\_\_\_\_

☐ Current Owner Name: \_\_\_\_\_

☐ List All Other Possible Names The Information Could Be Listed Under:

\_\_\_\_\_  
☐ Subdivision & Lot No.: (if applicable) \_\_\_\_\_

☐ Location/ Area (not 911 Address): \_\_\_\_\_

☐ Home Built Y/N \_\_\_\_\_ Year Home Built: \_\_\_\_\_

☐ 911 Address \_\_\_\_\_

**SEND SEARCH RESULTS TO:**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_

\*If an evaluation was done in the past and has **EXPIRED**, it **MUST** be re-evaluated under the current rules.

Thank you for your patience as we are **VERY** busy and it takes time to research. We cannot research deeds for every request. Please know your request will be taken care of in a timely manner. Repeated requests or calls for the same request will slow the response time.

Swain County Environmental Health  
545 Center Street  
Bryson City, NC 28713  
828-488-3198 x 2030